

Name of decision maker:	Cllr Neil Harden
Portfolio:	Residents & Regulatory Services
Date of Portfolio Holder Decision:	26 January 2015

Title of Decision: To extend the contract for the Microsoft Enterprise Agreement with Ultima Business Solutions.

Decision made and reasons:	
<u>Decision</u> To extend the Microsoft Enterprise agreement for a further 2 years from April 2014.	
<u>Reason</u> The value of the original 3 year contract was approximately £354k, the 2 year extension will cost approximately £260k making the total contract value approximately £614k, and this contract extension therefore requires a PH decision.	
Reports considered: (here reference can be made to specific documents)	
None	
Officers/Councillors/Ward Councillors/Stakeholders Consulted: Ben Trueman – Group Manager Technology & Digital Transformation Ben Hosier – Group Manager Commissioning, Procurement & Compliance	
Monitoring Officer comments:	No further comments to add to this report
Deputy S151 Officer comments:	The proposed contract costs are within the anticipated budgets for the service.
Implications	

Risk:	There is a risk that if this extension is not made then the Council would be in breach of contract potentially resulting in financial penalties, as well as a risk to the Councils reputation.
Value for Money:	A Microsoft Enterprise agreement is the most cost effective way of procuring licenses for desktop and server products.
Options Considered and reasons for rejection:	
This decision is a retrospective decision as the contract has already been extended by the Service.	

Portfolio Holders Signature:
Date:
Details of any interests declared and any dispensations given by the Standards Committee:

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Date Decision Record Sheet received from portfolio holder: 26 January 2015	
Date Decision Published: 26 January 2015	Decision No: PH/004/2015
Date of Expiry of Call-In Period: 2 February 2015, 5.00 pm	
Date any Call-In received or decision implemented:	

BACKGROUND

The original contract expired in April 2014 but has been extended by the Service for a further 2 years.

The current budgetary position is that there is £125k in the budget for 2014/15 and a further £160k has been put forward for the 2015/16 budget and is awaiting for the budget to be agreed.

The reason that the Service extended this contract was purely a commercial decision, in that the Council would receive much better pricing by extending the current contract

(which was based upon 2011 licence costs) rather than undertaking a new procurement exercise, this is because Crown Commercial Service (Central Government) have informed us that the licence costs have increased since 2011.