

## EXECUTIVE DECISION RECORD SHEET

<b>Name of decision maker:</b>	Councillor Andrew Williams
<b>Portfolio:</b>	<b>Corporate and Contracted Service</b>
<b>Date of Portfolio Holder Decision:</b>	<b>27/11/2019</b>

**Title of Decision:**

To undertake a statutory consultation on the proposal to introduce an amendment to the "Borough of Dacorum) (Off-street Parking Places) Order 2017"

**Decision made and reasons:**

1. To undertake a statutory consultation on the proposal to: Introduce an amendment to the "Borough of Dacorum) (Off-street Parking Places) Order 2017" The proposed amendment would set the conditions to park in Lower Kings Road multi-storey car park and Bournside surface car park.
2. To delegate the decision to implement the proposals, if applicable, to the Assistant Director Corporate & Contracted Services in consultation with the Portfolio Holder for Corporate & Contracted Services.

With reference to the report presented at the Finance & Resources Overview Scrutiny Committee on 13 November 2019 at which tariffs and maximum stay times were proposed:

Set car park tariffs for introduction in 2020  
Set car park maximum stay periods  
Introduce business season tickets and the criteria for eligibility

**Reports considered: (here reference can be made to specific documents)**

**Report:** None

**Officers/Councillors/Ward Councillors/Stakeholders Consulted:**

The following stakeholders will be consulted:  
The public via site notices in Berkhamsted DBC car parks and a public notice in the Hemel Hempstead Gazette and Berkhamsted & Tring Gazette  
Hertfordshire Constabulary Road Policing Strategy Unit  
Hertfordshire County Council Traffic Order Manager  
Hertfordshire County Council Highways Locality Officer  
Hertfordshire County Council Highways Strategy Manager (Dacorum)  
Hertfordshire County Council Passenger Transport Unit  
Hertfordshire Fire & Rescue Service  
Berkhamsted Town Council

**Deputy Monitoring Officer Comments:**

The procedure for making and varying Traffic Regulation Orders is set out at Schedule 9 of the Road Traffic Regulation Act 1984. This includes an obligation to consult with the chief officer of police for the area and a number of other specified

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organisations and bodies. This Portfolio Holder decision complies with the relevant statutory requirements on consultation.

### **Deputy S151 Officer Comments:**

The parking consultancy budget is allocated to cover the costs of TRO's and consultations as and when they are required, this is also supported by the parking reserve where required.

### **Implications:**

#### **Risk:**

The intention of the consultation is to comply with legislation and therefore avoid the risk of non-compliance.

#### **Value for Money:**

Based on previous projects, the costs of implementation are estimated to be approximately £12,760 consisting of the following: £1,900 Traffic Regulation Order, signs, £7,300, advertising £2,400 and £1,160 (10%) for any ancillary works/contingency.

The consultancy selected to provide the amendment to the TRO has previously carried out consultations and design works for DBC and are familiar with the area. They are also one of the named contractors in the framework agreement for the provision of consultancy for traffic related operations and parking with Watford Borough Council which is available to Dacorum Borough Council.

Consultation, advertising and reports are proposed to be managed in-house

This will be funded through the parking consultancy budget.

### **Options Considered and reasons for rejection:**

Alternative tariff options were considered but did not obtain support as they included standardising parking tariffs across the borough (resulting in both higher and lower tariffs)

### **Portfolio Holders Signature:**

**Date:**

### **Details of any interests declared and any dispensations given by the Standards Committee:**

### **For Member Support Officer use only**

Date Decision Record Sheet received from portfolio holder: 27/11/19

Date Decision Published: 27/11/19

Decision No: PH-028-19

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Date of Expiry of Call-In Period: 04/12/19

Date any Call-In received or decision implemented:

### BACKGROUND

With reference to the report presented at the Finance & Resources Overview Scrutiny Committee on 13 November 2019, the proposed Order amendment is proposed to introduce the conditions to park in Lower Kings Road and Bournside car parks when they open in 2020.

### Annual season tickets

Car park	Annual business season ticket
Lower Kings Road Floor 6 & 7	£TBC (Max available 78)

### Daily car park charges and maximum stays

Car park	Up to 30 minutes	Up to 1 hour	Up to 2 hours	Up to 3 hours	Up to 4 hours	4 to 10 hours
Lower Kings Road	£0.80		£1.50	£2.20	£3.00	£4.00
	Max stay 4 hours floors 0, 1, 2 & 3 No return 2 hours Max stay 10 hours 4 & 5. No return 2 hours					
Bournside	Free for Blue Badge holders only				No Long stay	
	Max stay 3 hours No return 2 hours					